

26th May 2017

Dear Councillor,

Town Development Committee

Monday 5th June 2017 at 7.00pm

Committee Membership: Councillors Brett (East), Davis (East), Fraser (West), Fryer (Broadway), Macdonald (East), Macfarlane (West) and Robbins (East). External representatives: Bill Parks and Len Turner

Copied to all other members for information.

Your presence is requested at a meeting of the above committee to be held at Warminster Civic Centre, Sambourne Road, Warminster.

Yours sincerely,



Fiona Fox BA (Hons) MCIPD FILCM
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless excluded due to the confidential nature of the business.

A G E N D A

1. **Election of Committee Chairman**
Members to elect a Committee Chairman.
2. **Election of Committee Vice Chairman**
Members to elect a Committee Vice Chairman.
3. **Apologies for absence**
To receive and approve apologies, including reason for absence, from those unable to attend.
4. **Minutes**
 - 4.1 **To approve** as a correct record, the minutes of the Town Development Committee meeting held on Monday 6th February 2017; copies of these minutes have been circulated and Standing Order 17a provides that they may therefore be taken as read.
 - 4.1.2 **To note** any matters arising from the minutes of the Town Development Committee meeting held on Monday 6th February 2017.

4.2 To adopt the minutes of the CCTV working group meeting held on 13th December 2016 and agree all actions contained therein. The minutes are attached.

5. Declarations of Interest

To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

6. Chairman's Announcements

To note any announcements made by the Chair.

Standing Orders will be suspended to allow for public participation.

7. Public Participation

7.1 To enable members of the public to address the Council with an allowance of three minutes per person regarding any item on the agenda.

7.2 To receive any petitions and deputations.

Standing Orders will be reinstated following public participation.

8. Reports from Unitary Authority Members

To note reports provided.

9. Elections to Working Groups

9.1 To elect representatives to Neighbourhood Plan Policy Review Group (the Chairman of Town Development to sit on this working group). Councillors Brett, Fraser and Nicklin are current members of the group. Tracy Clifford, Chris March, Mary Ross-Gower and Len Turner have all agreed to continue on the group.

9.2 To elect three members to the CCTV Working Group (the Chairman of Town Development to sit on this working group).

9.3 To elect two representatives to the South West Operational Flood Working Group (the three flood wardens also sit on this group).

10. Flood Wardens

To confirm the three current flood wardens wish to continue in their role: Isabel Buckingham, Paul Gerrard and Kim Nicklin.

11. CATG Report

The date of the next meeting is 15th June 2017.

12. The Close issue 3954/4185

12.1 CATG have asked the Town Council to arrange a further meeting with residents of The Close, including Kyngeston Court, businesses in The Close, the Town Council and Wiltshire Council Highways to discuss the issues of the waste bins on the footway. It had been believed that the waste issue was resolved but it is still ongoing. **Members to approve a further meeting.**

12.2 Members to approve in principle a 25% contribution from the Town Council for footway improvements in The Close for which £6,000 has been allocated.

13. Chain Lane/Smallbrook Road, issue 3873

Members to decide whether to proceed with the suggestion from Councillor Macdonald.

14. West Street, issue 4537

14.1 The following email has been received from Martin Rose:

“At the last Warminster CATG meeting on the 29/03/17 it was agreed to move this issue to ‘Priority 1’ and allocate a provisional sum of £3,500, subject to agreement with the Town Council re. their 25% contribution (in this instance £875.00).

Since the meeting a number of residents have contacted me direct asking for some changes to the plan agreed by the CATG. Most can be easily accommodated, however residents would like to see a further 7 no. bollards installed on the south side of West Street to discourage running of the footway by vehicles. Residents have also requested that 2no. be removed from the north side (outside no. 102) resulting in net increase of 5 no. bollards. Please see Version B of the drawing attached.

The resulting cost increase to accommodate this change is £1,100, with the overall cost increasing from £3500 to **£4600**. The Town council’s contribution would therefore increase to £1,150.00. The matter has to be referred back to the CATG to agree the additional costs but I wanted to make you aware of the status prior to any discussion with your members on this issue.”

Members to approve contribution of £1150.00 for revised scheme.

14.2 The Town Clerk will speak to Spencer Drinkwater regarding a voluntary HGV agreement.

15. Boreham Fields, issue 4538

The footway and parking improvements will cost an estimated £6,000. **Members to approve** a 25% contribution from the Town Council.

16. Beech Grove, issue 5112

Members to decide what action they wish to take regarding traffic not obeying the Access Only restriction and the need for greater enforcement.

17. Ashley Place, issue 5139

CATG have received the following request regarding the white lines right of way in Ashley Place. Cars which have the right of way at the junction are travelling too fast, making it very difficult for residents to exit their driveways. This junction was a marked as a T junction in the past but later got changed giving right of way to incoming traffic on a blind bend. Children play on their bikes and scooters in this area and cannot be seen by traffic coming round the bend. Garden walls opposite the junction have been damaged in the past by cars coming round the bend too fast. A T junction Slow sign would help alleviate this problem.

Members to decide what action they wish to take.

18. Imber Road

The Council has received an email from a resident in Imber Road who lives north of the roundabout at Copheap Lane. He has requested an enforcement of the 30mph speed limit which is being regularly exceeded by vehicles travelling along Imber Road towards the Waterloo Lines. He has suggested placing a SID on a temporary basis on this stretch of Imber Road.

Members to debate whether to purchase any further SIDs since the ones we were given are not functioning, or to ask for a metro count in this area.

19. Victoria Road/Masefield Road

The following email has been received from Martin Rose for members' information:

"We have a CATG 'Priority 1' scheme at the Victoria Road/Masefield Road/Swaledale Road junction which is due to be constructed this summer. Unfortunately a 3rd party design check picked up an error which has necessitated a small change to the overall scheme. We've had to dispense with the supplementary 'Give way' sign on the eastern approach. This arrangement is not permissible at four arm mini roundabouts so I've reverted to the standard use of the mini roundabout sign and road marking. (See '17026-200-001 Design model' PDF attached.)

On a positive note this change shouldn't affect the overall timescale too much and we are still on schedule to install during the summer months.

The programme date will be confirmed in due course."

For members to note.

20. Warminster to Salisbury 265 bus service

The bus service from Warminster to Salisbury has been reduced from hourly to two hourly from 30 April 2017. The first bus available for bus pass holders is not until 11:11 from Market Place. **Members to debate** and consider whether they wish to take any action.

21. Communications

21.1 The members to decide on items requiring a press release.

21.2 The members to confirm their spokesperson for any item listed on the agenda to report on the Council's decision if required.

The date of the next Town Development meeting is Monday 25th September 2017.

MINUTES
CCTV Working Group
Tuesday 13th December 2016

Membership: Cllrs Davis (East), Fraser (West), Macdonald (Chair)(East); PC Charly Chiltern rep Warminster Police; D Deacon, R Hood; GSM David Lent Land Warfare Centre; Cllr David Tout Westbury Town Council; Cllr Russell Hawker Wiltshire Council; Peter Sammons West Wilts Trading Estate; Deborah Urch Westbury Town Clerk; Mike Herriott CCTV Supervisor.

Present: Cllr Fraser, Cllrs Tout and Hawker, P Sammons, D Urch, M Herriott

Officers: H Abernethie

1. Apologies

D Deacon & PC Chiltern

2. Minutes

The minutes of the meeting held on 13th September 2016 were adopted.

3. Accounts

a) The accounts to 30th September 2016 were noted.

4. Activity

Warminster has had a reasonable month, there are some issues with graffiti and on two occasions youths had been apprehended by the police. October did see a spike in activity in relation to ASB person which M Herriott described as activity relating to people leaving drinking establishments.

Westbury and the trading estate have been quiet and there is a high visibility of police officers seen in the town.

5. Maintenance Contracts

No major problems with Warminster. Cam1 was losing signal and focus and new kit installed has corrected the problem.

Domes cleaned in November in both towns.

New bracket fitted to Cam11 in the Town Park which makes it more accessible.

Westbury has three cameras down and D Urch had arranged to meet with the contractors to discuss options to rectify water ingress. Replacement parts are required.

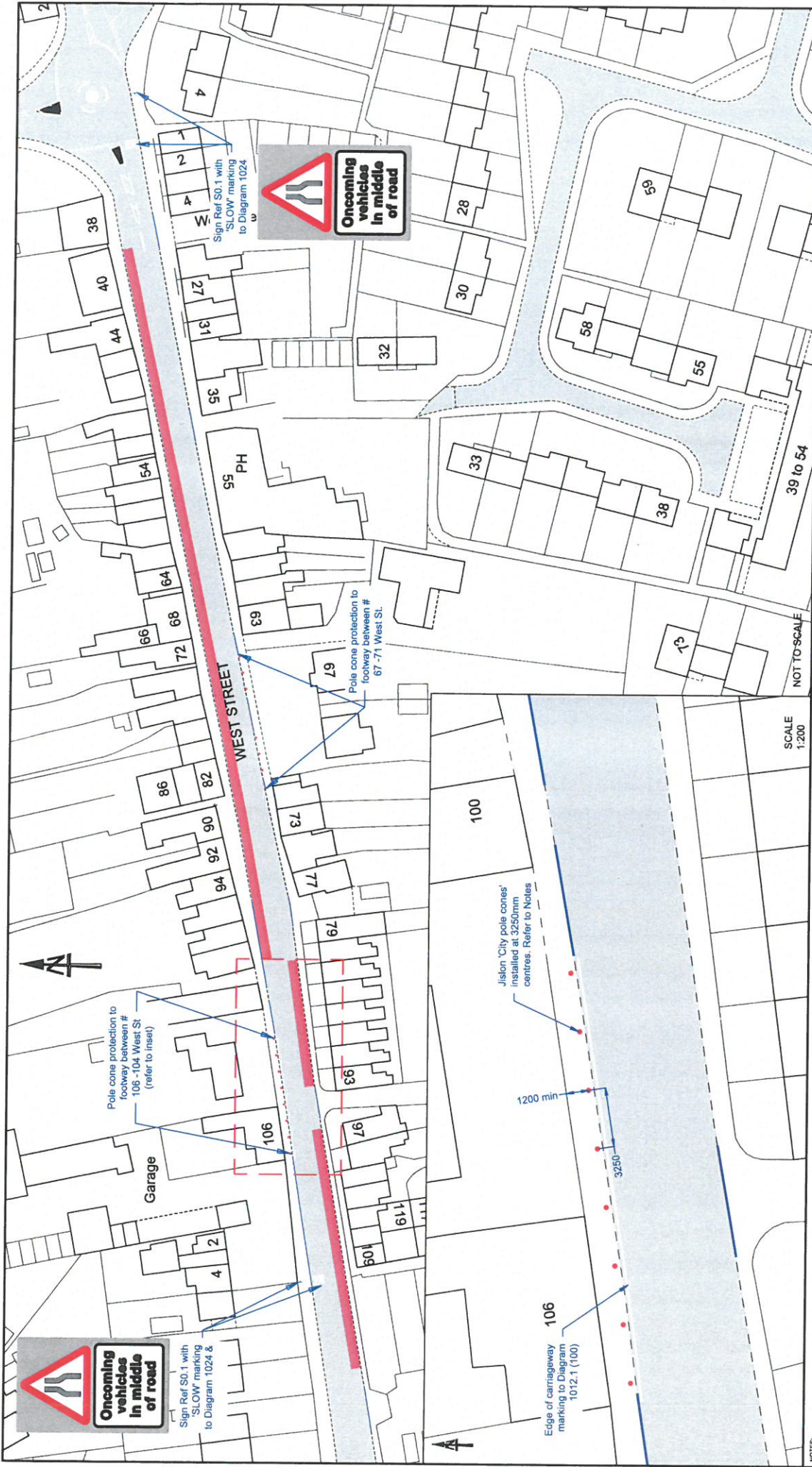
WWTE, Cam 29 is wandering, but images are still coming forward. John May from Wheelers will be asked to investigate.

6. AOB

M Herriott is to contact BT and discuss renewal of the fibre optic contracts which will expire in March 2017 for Warminster and Westbury.

Meeting closed at 10.40am Next meeting scheduled 14th March 2017

Warminster Town Council
Parent Committee Town Development



Wiltshire Council
 Where everybody matters
 Traffic & Network Management
 County Hall, Bytnesse Road, Trowbridge
 Wiltshire, BA14 8JD
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 Wiltshire Council (10004605) 2017

PROJECT: WARMINSTER CATG
 WEST STREET, WARMINSTER

DRAWING TITLE: PROPOSED FOOTWAY PROTECTION WORKS
 GENERAL ARRANGEMENT

REV	DATE	BY	CHKD	DESCRIPTION	
B	28/07/17	MJR	DMT	GTR	add 7no. bollards on south side
A	20/07/17	MJR	DMT	GTR	Removal of bar marking / Bollards
O	17/07/17	MJR	DMT	GTR	ORIGINAL

DRAWING PURPOSE: DISCUSSION

ISSUE

SCALE:	SHEET SIZE:
AS SHOWN	A3
DRAWING No. 2017-025-MR-WP/M-001	REVISION:
FILE REF:	B

NOTES:

- Dropped kerb / vehicular access
- Main on-street parking areas
- Jision City Pole Cones 80mm Ø
- NSE type fixing. Style to be agreed.

SCALE 1:200

NOT TO SCALE

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- NOTES**
- High Friction Surface (HFS) to CI 924 Type 1 hot applied PSV 70 mm
 - Downed kerb details consisting of Slope Course AC/20/140M same bit 40/60 (PSV 45) 40-50mm thick Surface Course AC/10 100/150 (PSV 45) 45-110mm thick. Refer to SECTION A-A
 - New road markings Refer to drawing for Diagram numbers
 - Existing road markings to be removed. Note removed not required where they will be replaced by new ones
 - Proposed new Wiltshire Council provide supplies. To be installed in 100mm Ø galvanneal post length 4.0m. CU/Phoscor or similar approved Mount Type A - LED sign light. Refer to Sign Arrangement #1
 - Proposed galvanneal steel structure feeder pillar with incoming DNO supply (100mm Ø PVC duct) to be installed in 100mm Ø galvanneal post length 4.0m. CU/Phoscor or similar approved Mount Type A - LED sign light. Refer to Sign Arrangement #1

General Notes

- The works shown on this drawing could affect statutory undertakers apparatus and the contractor is responsible for identifying and coordinating with all statutory undertakers prior to the commencement of works and to take all precautions necessary when working in the vicinity of such apparatus. The contractor shall be given regarding its accuracy. It is the recipient's responsibility to ensure that all measurements are given. Should any discrepancy arise, the contractor shall refer to the issuing authority to seek clarification.
- The use of this drawing does not absolve the client from the responsibilities under Health & Safety. The contractor shall ensure that all works are carried out in accordance with the Traffic Signs Manual, Code of Practice for Road Works (2015) and the Highway Act (1980) and any other relevant legislation.
- All Roadworks shall be carried out in accordance with the Traffic Signs Manual, Code of Practice for Road Works (2015) and the Highway Act (1980) and any other relevant legislation.

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REV	DATE	BY	DESCRIPTION
A	10/01/2018	MM	ISSUE FOR TENDER
B	10/01/2018	MM	ISSUE FOR TENDER
C	10/01/2018	MM	ISSUE FOR TENDER
D	10/01/2018	MM	ISSUE FOR TENDER
E	10/01/2018	MM	ISSUE FOR TENDER
F	10/01/2018	MM	ISSUE FOR TENDER

ISSUE

Wiltshire Council
 Wiltshire Council
 Traffic & Network Management
 County House, 100 High Street, Wiltshire BA1 1AB
 Tel: 0300 450700
 Website: www.wiltshire.gov.uk

PROJECT	VICTORIA ROAD / MASEFIELD ROAD / SWALEDALE ROAD
DRAWING TITLE	PROPOSED IMPROVEMENTS TO MAIN ROUNDABOUT
SCALE	1:1000 / 1:500
DRAWN BY	2018/01/18/ MM/AM/0000
FILE REF	10049828/2018/01/18/ MM/AM/0000
SHEET SIZE	A1
REVISION	A

